

APPLICATION FOR VOLUNTEER SERVICE

NORTHLAND PUBLIC LIBRARY

FOR OFFICE ONLY: DATE INTERVIEWED: ORIENTATION: PLACEMENT: ASSIGNMENT:
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NAME _____ BIRTHDATE _____

TOWNSHIP _____ HOME ADDRESS _____
(street/city/zip)

HOME PHONE _____ TIME AVAILABLE _____

BUSINESS/CAMPUS ADDRESS _____
(street/city/zip)

BUS PHONE _____ TIME AVAILABLE _____

MAJOR DUTIES _____

E-MAIL ADDRESS _____

In case of emergency, whom should we notify?

NAME _____

RELATIONSHIP _____ TELEPHONE _____

ADDRESS _____

TYPE OF VOLUNTEER WORK DESIRED:

Children	Processing Library Materials	Data Entry	Microcomputer Center
Youth	Showing films/videos	Clerical	Bulk Mailings
Elderly	Organizing Programs	Book Sales	Arts/Crafts
Visually Impaired	Promoting Special Collections	Public Relations	Community Events
Homebound	Organizing Magazine Room	Research Projects	Maintenance
Organizations	Filing/Indexing	Fund Raising	Library Pets
Library Mascot	Video Taping	Telephoning	Misc.

What other types of volunteer work are you interested in?

What type of work, if any, would you prefer not to do?

AVAILABILITY: Check () for preferred time. Check () for second choice.

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
MORNING							
AFTERNOON							
EVENING							

How many hours can you serve each week? _____ Show time of year when not available _____

Educational background _____

Major work experience _____

List community or other organizations to which you belong _____

Volunteer experience(Show type and length of time) _____

Skills: Typing (WPM) _____ Crafts _____ Hobbies or Special Interests _____

How did you learn of this volunteer program? _____

Consent for juniors 14 to 18 (to be completed by Parent or Guardian)

I hereby give my consent for _____ to serve as a volunteer at Northland Public Library.

Date _____ Signed _____

Personal references: List two persons giving address and phone numbers. (Junior volunteers, please list a teacher or guidance counselor as one of your references.) I hereby authorize Northland Library to inquire of references to my qualifications and desirability as a volunteer, and I hereby release any person, educational body, former employer and given references from any and all claims of whatever nature that I might have as a result of a response given to inquiries made by Northland Library.

Please return to: Pat McCarthy, Mgr/Vol Svcs
Northland Public Library, 300 Cumberland Rd.
Pittsburgh, PA 15237 (412)366-8100

Your Signature _____

Date _____ (VP01-02)